



S.S. WATER SUPPLY CORP.
 10393 U.S. HWY. 87 W
 La Vernia, TX 78121 Phone: (830)779-2837
 Website: www.sswater.net Email: customer.service@sswater.net

FINAL READ REQUEST

Date: _____ Members Name: _____ Account # _____

I/We have: _____ owned or _____ rented the property located at: _____

I/We are requesting the final read to be taken on _____.
(Please note: if selling, the final read date needs to be the closing date.)

I understand that when the final read is taken, the water service will be disconnected/meter locked, within 3 business days.

Forwarding address: _____

Phone: _____ Email: _____

- **Note: If the closing date changes, it is your responsibility to notify our office by written note, email, fax, or in person.**
- **Failure to do so may result in a \$50 service fee charge.**
- **Meter will stay Locked until the new owners come in and complete the necessary paperwork.**
- **The current owner will be responsible for bills until new owners complete the transfer process.**

Member(s) signature: _____, _____

MEMBERSHIP CANCELLATION BY REQUEST

Date: _____

Should new owner/s fail to transfer service within the allowed time, I (we) request that the membership be cancelled and the meter pulled on the 5th day after initial lock date. (Cost to Reservice or Reinstate the meter will be significantly higher than transferring of service.)

As evidenced by my signature below, affixed on the date as indicated above, I (we) hereby understand and agree to the following conditions under which this membership is cancelled. **Please read and initial 1-4.**

_____ 1. I (we) agree to pay all current and arrear charges accrued to my membership

_____ 2. I (we) understand that my membership fee of \$100 or any portion thereof will be retained by the Corporation to defray the balance owed on my final bill. Any amount owed to the Corporation over the \$100 membership, will be due immediately upon contact by the Corporation. **This will only transpire if the membership requires to be cancelled due to non-transferring of account.**

_____ 3. I (we) understand that if in the future, I (we) should desire water at this property, I (we) will be required to pay a new membership fee, a drop in fee for installation, and the current prices for any mandatory valves. i.e., shut off valve, pressure regulator, etc.

_____ 4. I (we) understand that by surrendering the membership to S.S. Water Supply, the water services will be discontinued and my obligation to pay for water service shall terminate except for the current and/or arrear charges accrued to the membership.

 (member)

 (member)