

**S. S. WATER SUPPLY CORPORATION  
REGULAR BOARD MEETING**

**AGENDA**

**Monday, October 14, 2019**

**7:30 P.M.**

*Call to Order*

*“In God We Trust” Moment*

*Pledges of Allegiance to the Flags of the United States and the State of Texas*

**Roll Call:**

Board of Directors

Staff

Guests and Members

**AGENDA ITEMS**

1. **Minutes** – Consideration and/or action regarding the approval of the minutes of the Regular Meeting of September 9, 2019.
2. **Member Forum/Public Comments**  
*This is the opportunity for the public to comment on any agenda item. Members must sign in and are limited to 3 minutes or less.*
3. **President’s Report** – None at this time.
4. **Treasurer’s Report** – Consideration and/or action regarding the approval of Checks Written in the month of September 2019, Account Reconciliations and Financial Statements for the month of September 2019.
5. **Quarterly Account Variance Report**
6. **General Manager’s Report** – Insurance Renewal; TRWA Fall Management Conference
7. **Asst. General Manager’s Report** – State of the Water Source Brief
8. **Systems Operator’s Report** – System Outages, Repairs, and/or Leaks
9. **Office Manager’s Report** – Update on Business Office Practices; Update on Christmas Party

## OLD BUSINESS

10. **Discussion and/or Status Reports on Projects:**
  - **Project 18 – 07 - AMI/AMR Meter Reading System** – Update and Status
  - **Project 18 – 09 - Line Extension SS Town along FM 539** - Update and Status
  - **Project 19 – 01 – 12” Main Line Upgrade** – Update and Status
  - **Project 19 – 03 – 6” Main Line Upgrade** – Update and Status
  - **Project 19 – 05 – New Service Vehicles** – Update and Status
  - **Project 19 – 06 – 6” Pressurized Line Upgrade** – Update and Status
  - **Member Assistance Fund** – Update and Status
11. **Capital Improvement Fee Fund** – Consider and/or action to allocate particular funds to the Capital Improvement Fee Fund.

## NEW BUSINESS

12. **Account 3656, Reduce Water Cost to Lowest Rate** – Consider and/or take action to allow recent bill to be calculated at the lowest rate.
13. **Request for Travel/Training Budget Increase** – Consider and/or take action regarding the request for travel/training budget increase from \$16,500 to \$21,000.
14. **Request for Postage Budget Increase** – Consider and/or take action regarding the request for postage budget increase from \$1,400 to \$2,800.
15. **Add Fitness Benefit for all Full-Time Employees** – Consider and/or approve adding a fitness benefit for all full-time employees.
16. **Proposed 2020 Operating Budget** – Review of proposed 2020 Operating Budget for the Corporation.
17. **Renewal of 12 Month CD and 6 Month CD with Heritage Bank** – Consider and/or take action regarding the renewal of the 12 Month CD and 6 Month CD with Heritage Bank.
18. **Tariff** – Discussion and/or approval.
19. **Open Sealed Bids for Service Vehicles** – Open and award the highest bid(s) for each of the two (2) 2013 service vehicles or extend until the following month.

## EXECUTIVE SESSION

Called under Section 551.071 of the Texas Government Code Vernon's Civil Statutes, Subchapter D, as it pertains to private consultations with the Board's attorneys, as it pertains to the purchase, exchange, lease or value of real property, as it pertains to personnel, and as it pertains to security. The Board will then reconvene in Open Session and will be asked to take appropriate actions on matters presented in Executive Session.

## RECONVENE TO REGULAR SESSION

20. **New, Re-Serviced, Transferred, Cancelled, and Re-Instated Memberships** - Consideration and/or action regarding approval of new, re-serviced, transferred, cancelled and reinstated memberships.

## ADJOURNMENT

John Larrison

John Larrison, President

I, SYDNEY KELLEY, ADMINISTRATIVE ASSISTANT OF THE S.S. WATER SUPPLY CORPORATION, LA VERNIA, TEXAS, DO HEREBY CERTIFY THAT THE ABOVE AGENDA WAS PREPARED AND POSTED ON THE OFFICIAL WEBSITE OF THE CORPORATION ON THIS 11th DAY OF OCTOBER 2019 AT 3:00 PM, WHICH IS A PLACE READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES AND THAT SAID NOTICE WAS POSTED IN ACCORDANCE WITH CHAPTER 551, TEXAS LOCAL GOVERNMENT CODE.

Sydney Kelley

Sydney Kelley, Administrative Assistant

*This Notice was posted pursuant to the Texas Open Meeting Act. (TEX.REV.CIV.STAT.ANN. Chapter 551) S. S. Water Supply Corporation will hold an open meeting at 7:30 p.m., Monday October 14, 2019, at the BUSINESS OFFICE, 10393 U.S. Hwy 87 W, La Vernia, Texas. For more information, call 830-779-2837.*

*This facility is accessible in accordance with the Americans with Disabilities Act. Handicapped parking spaces are available. If you require special assistance or have a request for special services please call (830) 779-2837 at least 24 hours in advance of the meeting.*